



HOST FAMILY APPLICATION FORM

Surname: First Name: Mr/Mrs/Ms
 Address:
 Post Code: Home Tel No: Work Tel No:
 Email Address: Mobile:
 Internet Access for Students YES/NO Wireless Access Available YES/NO

Your Occupation:
 Husband/Partner's Occupation:
 Religion: Nationality:
 Number of children at home when students are here:
 Dates of birth of children: Boys Girls
 Hobbies of members of the family:
 Pets: Do Members of the Family Smoke YES/NO/OUTSIDE

BEDS AVAILABLE FOR STUDENTS

| | | | | | |
|-------------|---------------------------------------|---------------------------------|------------------------------------|------------------------------------|-----------------------------------|
| 1st Bedroom | - Double Bed <input type="checkbox"/> | Single <input type="checkbox"/> | Twin-Beds <input type="checkbox"/> | Bunk-Beds <input type="checkbox"/> | En-Suite <input type="checkbox"/> |
| 2nd Bedroom | - Double Bed <input type="checkbox"/> | Single <input type="checkbox"/> | Twin-Beds <input type="checkbox"/> | Bunk-Beds <input type="checkbox"/> | En-Suite <input type="checkbox"/> |
| 3rd Bedroom | - Double Bed <input type="checkbox"/> | Single <input type="checkbox"/> | Twin-Beds <input type="checkbox"/> | Bunk-Beds <input type="checkbox"/> | En-Suite <input type="checkbox"/> |

MEALS

Are you willing to cook for students with specific dietary needs? *(by prior arrangement when booking)*
 YES/NO Vegetarian Diabetic Muslim Any Other

Is your home on a bus route? YES/NO Bus Company:
 Are you willing to transport? YES/NO Bus Number:

Do you prefer to take: Girls Boys Either Age Range

Have you or any member of your family been checked by the Criminal Records Bureau?
 Yes No If YES please give details and evidence:

Please read the information overleaf before signing below.

Signed: Date:

Principal: Suzanne Sparrow Hon D.Ed

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IMPORTANT INFORMATION

The School is not liable for any loss, damage, injury or accident to persons or property whilst in your care, your comprehensive household insurance should cover this. Please check with your insurance company that you are covered for accidental breakages by guests.

AS WE ARE A BRITISH COUNCIL RECOGNISED LANGUAGE SCHOOL THE FOLLOWING REGULATIONS APPLY TO HOST FAMILY ACCOMMODATION.

The following services and facilities should be made available to the student:

- bed, breakfast, packed lunch with drink and evening meal should be provided;
- table for private study and adequate hanging and drawer space for clothes in the bedroom;
- adequate heating and lighting;
- adequate washing facilities and access to the bathroom as a member of the household, with baths/showers available at least three times a week and preferably daily;
- changes of bed linen each week and a good supply of blankets;
- light laundry or clearly explained laundry facilities;
- sufficiently spacious bedroom, adequately equipped and with natural light;
- keys to the house for mature students by agreement;
- a proper state of cleanliness and repair in the home;
- students are expected to eat with the families

No more than two students should be accommodated in the same bedroom and no more than four students should be accommodated in a family at any one time (except by prior arrangement with the school).

Students of the same mother tongue should not be lodged in the family at the same time (unless specifically requested by the students or their agents) as duplication is not permitted.

Host families should have a friendly and caring attitude to the students. In the case of juniors, host families must be aware of the time the students are expected home in the evening.

PAYMENTS: WE ACT AS THE AGENT IN MAKING DISBURSEMENTS TO THE HOST FAMILY. PAYMENTS ARE USUALLY MADE ON ARRIVAL OF STUDENT. REFUNDS MUST BE MADE FOR DAYS OVERPAID IF THE STUDENT LEAVES EARLY OR CHANGES FAMILY.